



# Executive Committee Meeting Minutes

January 13<sup>th</sup>, 2025  
8:30 AM – 9:30 AM  
Virtual

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## AGENDA:

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
4. 2025 Meeting Calendar
5. Membership Meeting Discussion
  - a. Speaker(s)
  - b. Venue
  - c. Jim O'Reilly Plaque
6. Administration
  - a. Financial Discussion
  - b. Membership Check Update
  - c. Soapbox Invoice
  - d. Soapbox Editorial Advisory Meeting
  - e. Committee Member Recruitment (2 Vacant Positions)
7. Other Business
  - a. Reconnecting Community Grant Update
  - b. Non-Profit Filings
  - c. Rep. Karen Brownlee Email
8. Adjourn

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Present: Ruby Kinsey-Mumphrey, Pramod Jhaveri, Dan Pillow, Stefan Densmore, Mark Boswell, Katie Dyson, Emily Dalton, Toby Kerstiens  
Absent: John Smith

- Approval of Minutes
    - a. Mr. Jhaveri made the motion to approve the minutes. The motion was seconded by Mayor Densmore and passed by a vote of 4-0.
    - b. Mr. Boswell introduced three members of the Hamilton County Community Planning team, who were interested in attending a FSC-SWO Executive Committee meeting: Katie Dyson (Associate Planner), Toby Kerstiens (Community Planning Intern), and Emily Dalton (Hamilton County Fellow).
  - 2025 Meeting Calendar
    - a. Mr. Boswell introduced a draft of the 2025 FSC-SWO meeting calendar, that includes Executive Committee meetings and quarterly membership meetings. Mr. Boswell asked Executive Committee members to review the calendar and suggest edits if needed.
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- Membership Meeting Discussion

- a. Mayor Densmore brought up the idea of having four pairs of Executive Committee members, and each pair will handle the logistics of a quarterly membership meeting. The Executive Committee agreed with the idea. Mr. Jhaveri asked if the pairs were responsible for getting speaker(s). Mayor Densmore stated that yes the pair would be responsible for booking a speaker or speakers. There was further discussion about speakers for the next quarterly meeting. Mr. Jhaveri stated he knew some state senators that could speak. Mayor Kinsey-Mumphrey suggested the Ohio Municipal League. Further, Mayor Kinsey-Mumphrey suggested the FSC-SWO attend Lobbying Day in Columbus later in the year. Mayor Densmore suggested State Rep. Greg Landsman to speak at the next meeting. The Executive Committee discussed the four pairs responsible for each membership meeting. These pairs are Mr. Jhaveri and Mayor Densmore for the first meeting, Mr. Jhaveri and Mr. Pillow for the second meeting, Mr. Pillow and Mayor Kinsey-Mumphrey for the third meeting, and Mayor Densmore and Mayor Kinsey-Mumphrey for the fourth meeting. Mayor Smith was not in attendance, but the Executive Committee suggested that he could help out where needed. Mr. Jhaveri and Mayor Densmore made plans to meet later in the week to discuss the first quarterly membership meeting of 2025. Mr. Boswell stated he would send out the contact list to the Executive Committee later in the day that distributes each community in Hamilton County by Executive Committee member. It is the responsibility of each Executive Committee member to contact the administrator and/or mayor of these communities, and ask them to attend quarterly meetings or ask to be involved in the FSC-SWO in some capacity.
- b. It was determined by the Executive Committee that each pair responsible for a membership meeting can decide on the venue. The Silverton Town Hall building was discussed as a possible venue for the first membership meeting of the year.
- c. Mr. Pillow stated that he had the plaque for former member Jim O'Reilly. Mayor Kinsey-Mumphrey stated she would reach out to Jim's family to ask if they would like to attend a membership meeting so they could be presented with the plaque.

- Administration

- a. Mr. Pillow gave a brief update on the financial status of the FSC-SWO. He further stated he would provide a complete run-down of the finances in the coming weeks.
- b. Mr. Boswell stated that the FSC-SWO had received nine membership checks at the time of the meeting, totaling \$1,800. Mr. Boswell further stated that he would inform Mr. Pillow when new checks arrived. Mayor Kinsey-Mumphrey stated that the goal of the FSC-SWO should be to receive 30 membership checks. Mayor Kinsey-Mumphrey further stated that the FSC-SWO should put how many members it has on its website.
- c. Mr. Boswell stated that he would send the Soapbox Media invoice for \$2,000 to Mr. Pillow to have Mr. Pillow remit a check.
- d. Mr. Pillow discussed committee member recruitment, and asked the Executive Committee to spearhead the recruitment efforts. He stated that the Executive Committee should look for qualified candidates. Mayor Densmore stated that the Executive Committee could solicit responses at the next membership meeting.

- Other Business

- a. Mr. Boswell asked the Executive Committee if any member would be interested in joining the scoring committee for the Reconnecting Communities and Neighborhoods (RCN) grant. Mayor Densmore stated that he was interested. Mr. Boswell stated that he would pass along Mayor Densmore's information to the responsible party.
- b. Mr. Boswell stated that he and Chris Schneider would handle the federal and state non-profit filings.
- c. Mr. Boswell stated he had received an email from State Rep. Karen Brownlee, asking if her office could assist the FSC-SWO in any way. Mr. Boswell stated he would pass this email along to the Executive Committee.

- Adjourn

- a. Mr. Pillow made the motion to adjourn the meeting. The motion was seconded by Mayor Kinsey-Mumphrey and passed by a vote of 4-0. The meeting adjourned at 9:30 AM.